

Item # _____

Moved by: _____

Prepared by: Mattie Harris

Seconded by: _____

Approved by: _____

A RESOLUTION APPROVING A CONTRACT AMENDMENT IN THE AMOUNT OF \$1,192,187.40 WITH JP MEMPHIS, LLC, FOR LEASE OF OFFICE SPACE FOR SHELBY COUNTY HEAD START FOR A FIVE (5) YEAR PERIOD BEGINNING JULY 1, 2010 THROUGH JUNE 30, 2015. THIS ITEM REQUIRES EXPENDITURE OF FEDERAL GRANT FUNDS IN THE AMOUNT OF \$1,192,187.40. SPONSORED BY COMMISSIONER EDITH ANN MOORE.

WHEREAS, Shelby County Head Start is presently leasing space at 1991 Corporate Avenue, Memphis, Tennessee, from JP Memphis, LLC; and

WHEREAS, Shelby County desires to enter into the contract amendment with JP Memphis, LLC for the extension of the lease commencing July 1, 2010 and continuing through June 30, 2015 in the amount of \$1,192,187.40 ; and

WHEREAS, Funds in the amount of \$238,438.00 will be made available in the Fiscal Year 2011 Operating Budget Account Number 100-480350-6714; and

WHEREAS, The remaining funds will be budgeted contingent upon the approval of funds for future years by the Board of County Commissioners.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the contract amendment between Shelby County Government and JP Memphis, LLC for the above referenced lease agreement is hereby approved.

BE IT FURTHER RESOLVED, That JP Memphis, LLC is authorized to incur costs only to the extent that purchase orders have been issued by the County, and the Purchasing Department is hereby authorized to issue a purchase order or purchase orders pursuant to said contract amendment, in an amount not to exceed \$1,192,187.40.00 .

BE IT FURTHER RESOLVED, That said purchase is hereby approved subject to adoption of the FY 2011 Operating Budget by the Board of County Commissioners.

BE IT FURTHER RESOLVED, That the continuation of this lease agreement is approved subject to the conditions of the lease agreement and the appropriation of funds for future years by the Board of County Commissioners.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute the heretofore referenced contract amendment on behalf of Shelby County Government, an executed copy of which is to be placed on file in the Contracts Administration Department.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants to the extent of the appropriations made in this resolution and to take proper credit in their accounting therefor.

Joe Ford, Interim Mayor

Date:_____

ATTEST:

Clerk of County Commission

ADOPTED: _____

SUMMARY

I. Description of Services

This resolution approves a contract amendment between Shelby County Government and JP Memphis, for leased space at 1991 Corporate Avenue, Memphis, TN 38132. This amendment extends the lease for five years.

II. Sources and Amount of Funding

A. Amount Expended/Budget line Item

Funding in the amount of \$1,192,187.40 from the Department of Health and Human Services, Administration for Children and Families.

Budget Line Item –Head Start Operations and Maintenance
Account 100-480350-6714

B. All Costs (Direct/Indirect)

Grant Fund Reimbursement of \$1,192,187.40

Additional or Subsequent Obligations or Expenses of

Shelby County

N/A

III. Contract Items

A. Type of Contract –Head Start Lease agreement.

B. Terms – JP Memphis, LLC to provide services as stated above for the period July 1, 2010-June 30, 2015.

IV. Additional Information Relevant to Approval of this Item

Administration recommends approval of this Resolution.

